

# Small Grants Program Application

## Idaho Native Plant Society – White Pine Chapter

Submit this completed form along with any accompanying documents to the White Pine Treasurer at [whitepine.treasurer@gmail.com](mailto:whitepine.treasurer@gmail.com).

Project Title

Are you Applying for a: Small Grant (\$200 - \$1,000)  OR a Mini Grant (\$200 or less)

Total Amount Requested  Date

Project Leader Name

Project Leader Email Address

Project Leader Phone Number

Entity (if Applicable)

Entity Address

Physical Address of Project Location

### Project Description

Include OBJECTIVES (clear, specific, and measurable so that you and we can judge success of your project), IMPLEMENTATION PLAN, MONITORING PLAN (to measure the success of your project; at the very least, set up photo points consisting of before and after photos), and TIMELINE (project must be completed within two and a half years from the award date; a one-year extension may be granted upon request).

**Advisors you have consulted**

List names of those local experts whose advice you have sought for your project. If you are a student using this as part of a research or professional project, then you must ask your academic or project advisor to send a brief support letter detailing how this proposed project will help you in your professional goals.

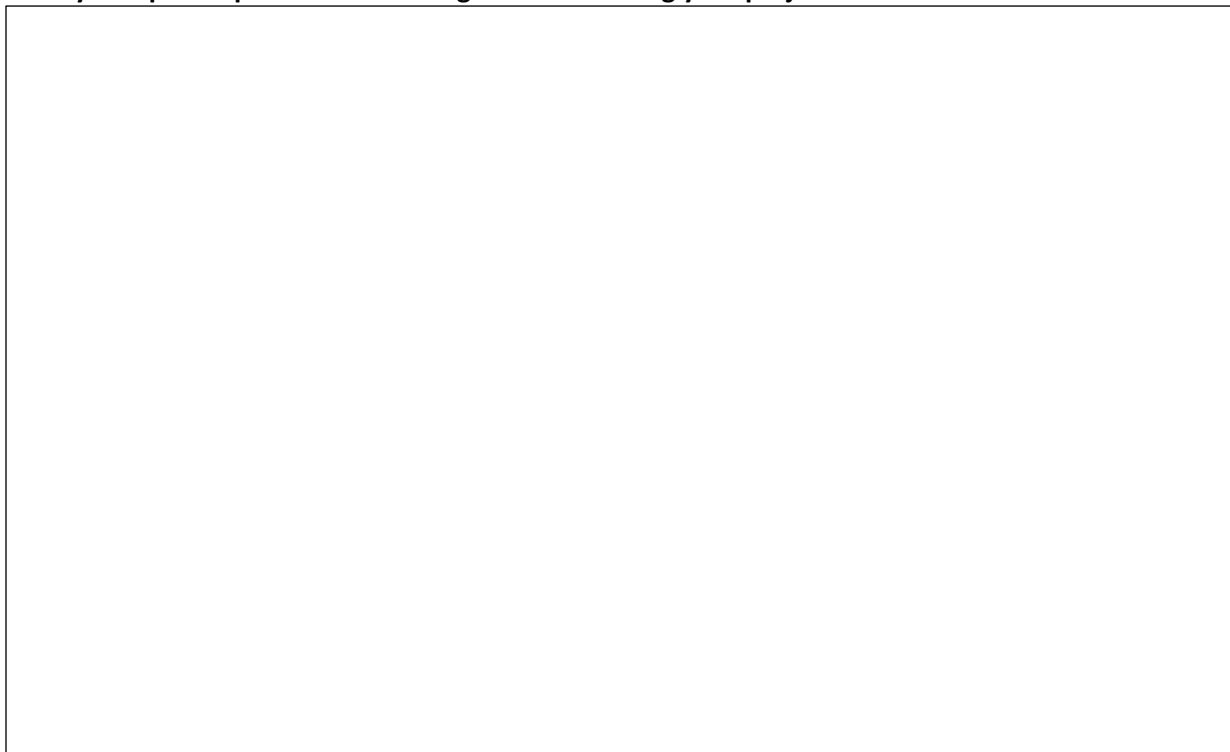
**Itemized Budget**

List planned PROJECT EXPENDITURES. Include items essential to the project, including costs of shipping and taxes, if applicable, but do not include salaries, personal equipment or personnel benefits. OTHER FUNDING (list funding sources that have been or will be approached, and the amount of funding committed to date) A spreadsheet can accompany this form if necessary.

**List of plants to be used. Include scientific name (genus and species) as well as common name in your list. Also identify where you will obtain the plants.**

A large, empty rectangular box with a thin black border, intended for the student to list the plants to be used in their project. It occupies the upper half of the page.

**State your specific plans for sustaining and maintaining your project.**

A large, empty rectangular box with a thin black border, intended for the student to describe their specific plans for sustaining and maintaining the project. It occupies the lower half of the page.

**Describe how the proposed project may incorporate guidance from the Chapter and other funders.**

**I agree to provide a yearly progress report (due June 30 of the year following grant approval and thereafter; a brief email is acceptable) in which you address objectives (how well are you meeting them, what you have accomplished, with 1-2 pictures, and what you have learned).**

YES  NO

**I agree to provide a final report before March 30 in the year following project completion. Address objectives (how well did you meet them, what you have accomplished, with 2-4 pictures, and what you have learned).**

YES  NO

**I agree to present a project summary at a chapter program, host a site visit, and/or lead a field trip for INPS members and the public following project completion, if asked.**

YES  NO